

**M e m o r a n d u m**

Date: February 10, 2010

To: Oakhurst Area

Attention: Lieutenant S. L. Adams

From: **DEPARTMENT OF CALIFORNIA HIGHWAY PATROL**  
Office of the Assistant Commissioner, Inspector General

File No.: 005.9968.16163.010

Subject: 2009 COMMAND PROPERTY INSPECTION REPORT

In accordance with procedures outlined in Highway Patrol Manual (HPM) 11.2, Materials Management Manual, and HPM 22.1, Command Inspections Program Manual, an inspection of your command's property, including vehicles and weapons, was completed by the Property Inspector (PI) on September 16, 2009. Using property records from the appropriate Offices of Primary Interest (OPI), the PI selected a random statistically-valid sample of property that was stratified across four property areas: general inventory control, telecommunications, fleet, and weapons (see Attachments B, C, D, and E). Additionally, the PI chose items within your command and compared them to the appropriate inventory records.

According to the OPI inventory lists, the command had a total property inventory population of 241 items (a). The statistically-valid sample at a 95 percent confidence level  $\pm$  5 percent error rate provided a total stratified sample size of 51 items when rounded up to the next whole number (d).

	Population Size	Percentage of Total	Calculated Sample Size	Predetermined List Sample Size
	(a)	(b)	(c)	(d)
<b>ICU Decals</b>	100	41.49%	20.33	21
<b>Telecommunications</b>	83	34.44%	16.88	17
<b>Fleet</b>	11	4.56%	2.23	3
<b>Weapons</b>	47	19.50%	9.56	10
<b>Total</b>	241			51

When comparing equipment recorded on the predetermined property inspection list to equipment located at the command, 49 of the 51 items were located. Two items were transferred to other commands. The property inspection results of the equipment recorded on the predetermined property inventory list to equipment located at the command are summarized in Attachment A.

*Safety, Service, and Security*

Oakhurst Area  
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February 10, 2010

When comparing equipment assigned to the command to the OPI inventory lists, 17 of the 17 items reconciled.

I request your command research and investigate all discrepancies in accordance with departmental procedures outlined in HPM 11.2, Materials Management Manual, Chapter 8, Equipment, and work with the appropriate OPI(s) to rectify any variances. A Physical Inventory Adjustment Request, CHP 24, must be completed to adjust the inventory records. In order to verify that the above listed discrepancies have been rectified, please submit a memorandum to the Office of Inspections through your respective Division by May 10, 2010.

Furthermore, in accordance with the Governor's Executive Order S-20-09 to increase government transparency, this report will be posted on the CHP's internet website, and on the Office of the Governor's webpage, located on the State's Government website.

The Office of Inspections would like to thank your command for their assistance during this property inspection. If you have any questions or need additional information, please contact me or Roger Ikemoto, Senior Management Auditor at (916) 843-3160.

  
M. C. A. SANTIAGO, CIG  
Assistant Commissioner

Attachments

cc: Office of the Assistant Commissioner, Field  
Central Division  
Telecommunications Section  
Office of Inspections, Audits Unit

# ATTACHMENT A

**OFFICE OF INSPECTIONS, AUDIT UNIT  
PROPERTY INSPECTION DISCREPANCY REPORT  
Oakhurst - 456  
September 16, 2009**

ATTACHMENT A

EQUIPMENT DESCRIPTION	CHP NUMBER	LISTED ON PROPERTY RECORD BUT NOT FOUND	FOUND BUT NOT LISTED ON PROPERTY RECORD	MISSING DECAL OR CORRECTION NEEDED TO PROPERTY RECORD	TRANSFER	NOT AVAILABLE FOR INSPECTION	COMMENTS
Hand-Held Radio	R65069				X		Officer transferred to San Onofre Inspection Facility effective June 1, 2008
Scanner	R80865				X		Scanner transferred to FOS with CHP vehicle 1204624, see signed CHP 57

# ATTACHMENT B

**CALIFORNIA HIGHWAY PATROL  
2009 ICU PROPERTY RECORD INSPECTION REPORT  
OAKHURST - 456**

ATTACHMENT B

ASSET #	DESCRIPTION	SERIAL #	Y	N	A	T	C	OTHER
<b>PROPERTY INSPECTION LIST TO EQUIPMENT</b>								
1	120092	RADAR HANDHELD	GVP02845	X				
2	125450	BREATH ANALYZER	047749	X				
3	126944	DIGITAL SCALE	D2431218140322	X				
4	131368	RADAR VEHICLE MOUNTED	082614	X				
5	134415	FILE SERVER	D351LJC1H351	X				
6	137628	HAND HELD RADAR UNIT	AS001183	X				
7	137629	HAND HELD RADAR UNIT	AS001777	X				
8	142252	FAX MACHINE	U61281H5J604103	X				
9	145843	SWITCH	FOC102729JJ	X				
10	148291	LAPTOP	0037263855	X				
11	148297	LAPTOP	0037263888	X				
12	148380	LAPTOP	0037263788	X				
13	148381	LAPTOP	0037263694	X				
14	159513	ANALYZER BREATH PAS DEVICE	083024	X				
15	160561	COMPUTER	MXL82319ZV	X				
16	160562	COMPUTER	MXL8231B87	X				
17	160563	COMPUTER	MXL8231B42	X				
18	164497	Uninterruptable Power Sour	AS0820122412	X				
19	164498	Uninterruptable Power Sour	AS0820122602	X				
20	79721	COMPUTER WHEEL BALANCER	S-276-3867	X				
21	XRR0613	ALCOHOL SCREENING DEVICE/CASE	18458	X				

**LEGEND**

(Y) = INSPECTED (N) = NOT INSPECTED (A) = ADDITION (T) = TRANSFER (C) = CORRECTION

**CALIFORNIA HIGHWAY PATROL  
2009 ICU PROPERTY RECORD INSPECTION REPORT  
OAKHURST - 456**

ATTACHMENT B

ASSET #			DESCRIPTION	SERIAL #	Y	N	A	T	C	OTHER
<b>EQUIPMENT TO INVENTORY LIST</b>										
1	114582		SWITCH	7ZNV26BB038	X					
2	130609		ROUTER	JMX0725L432	X					
3	139529		PRINTER	CNGXB03339	X					
4	142375		DVD PLAYER	170K1604	X					
5	142541		DIGITAL CAMERA	5UA21134	X					
6	142542		DIGITAL CAMERA	5WB16198	X					
7	163635		COPIER / PRINTER NETWORKED	86000427	X					

**LEGEND**

(Y) = INSPECTED (N) = NOT INSPECTED (A) = ADDITION (T) = TRANSFER (C) = CORRECTION

# ATTACHMENT C



**CALIFORNIA HIGHWAY PATROL  
2009 TELECOMMUNICATIONS PROPERTY INSPECTION REPORT  
OAKHURST - 456**

ATTACHMENT C

ASSET #	DESCRIPTION	VEHICLE/MISC.	VEHICLE/MISC.	SERIAL #	Y	N	A	T	C	OTHER
<b>PROPERTY INSPECTION LIST TO EQUIPMENT</b>										
1	F2643	Generator		2061364	X					
2	R41549	Mobile Radio	1248542	9540080	X					
3	R47075	Mobile Repeater	1249984		X					
4	R57481	Control Head - Mobile	1215474		X					
5	R61079	Hand-Held Radio	17151	402AWUF272	X					
6	R65069	Hand-Held Radio	15830	AREI-08	402AWY7209				X	Transferred to San Onofre inspection facility effective July 1, 2009
7	R65718	Hand-Held Radio	17711	AREI-08	402AWY7717	X				
8	R65802	Hand-Held Radio	11904		402AWYA061	X				
9	R66277	Hand-Held Radio	18999		402AWY9987	X				
10	R67676	Hand-Held Radio	19199		402AXA4146					
11	R71324	Battery Charger - Radio	OAKHRSTRP		X					
12	R77794	Control Head - Mobile	1248542		X					
13	R79544	Control Head - Mobile	C3022F	1283570	X					
14	R80865	Scanner	1204624		95000774				X	Transferred to Fleet Operations, See Attached CHP 57
15	R89502	Control Head - Mobile	C3023F	1283571	X					
16	R90114	Scanner	1249984		316Z44000622	X				
17	R97330	Control Head - Mobile	1239964		X					
<b>EQUIPMENT TO INVENTORY LIST</b>										
1	R42671	Mobile Radio	C3022F	1283570	9540912	X				
2	R43692	Mobile Radio	C3023F	1283571		X				
3	R44606	Mobile Repeater	1283571		7553175	X				
4	R45978	Mobile Repeater	C3022F	1283570		X				

**LEGEND**

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**CALIFORNIA HIGHWAY PATROL  
2009 TELECOMMUNICATIONS PROPERTY INSPECTION REPORT  
OAKHURST - 456**

ATTACHMENT C

	ASSET #	DESCRIPTION	VEHICLE/MISC.	VEHICLE/MISC.	SERIAL #	Y	N	A	T	C	OTHER
5	R64740	Hand-Held Radio	12216		402AWY7481	X					
6	R65313	Hand-Held Radio	19105		402AWYB161	X					
7	R66541	Hand-Held Radio	10912		402AWYB058	X					
8	R71007	Battery Charger - Radio				X					
9	R80985	Scanner	C3022F	1283570	96001062	X					
10	R82314	Mobile Repeater	1248542		723186	X					

**LEGEND**

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# ATTACHMENT D

ACTIVE EQUIPMENT INVENTORY BY LOCATION  
(PAR:EQUIP INVENT BY LOC)  
08/31/2009

COMMAND	EQUIPMENT ID	LICENSE	DESCRIPTION	YEAR	MAKE	MODEL
456	1215474	1215474	ENFORCEMENT SEDAN	2005	FOR	CRNVIC
456	1239506	1239506	ENFORCEMENT SEDAN	2006	FOR	CRNVIC
456	1239964	1239964	ENFORCEMENT SEDAN	2006	FOR	CRNVIC
456	1248542	1248542	ENFORCEMENT SEDAN	2009	FOR	CRNVIC
456	1248590	1248590	ENFORCEMENT SEDAN	2009	FOR	CRNVIC
456	1249984	1249984	PRIMARY COLLISION FACTOR	2007	FOR	CRNVIC
456	1270730	1270730	ENFORCEMENT SEDAN	2008	FOR	CRNVIC
456	2QNL384	42GD803	COMMANDER VEHICLES	2003	FOR	CRNVIC
456	C3022F	1283570	ALL TERRAIN MARKED	2008	FOR	EXPED4X
456	C3023F	1283571	ALL TERRAIN MARKED	2008	FOR	EXPED4X
456	T383	01975	TRAILERS	2006	VER-MAC	RADAR

If the vehicle has been transferred - attach CHP 57 form

VERIFIED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

COMMANDERS SIGNATURE : \_\_\_\_\_

# ATTACHMENT E

## 456 - Oakhurst

**August 31, 2009**

### Officer Issued Weapons

Issued to officer

ID# Last Name

First Name

Ser#Control#Comments

[REDACTED]

[REDACTED]

[REDACTED] YES

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100-443887-100

164

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[REDACTED]

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[REDACTED]

Issued to officer:

Issued to officer

ID#	Last Name
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100	100

First Name

Ser#

Control#

### Comments

10. *Journal of the American Medical Association*, 1997; 277: 1025-1030.

Issued to officer:

Department of California Highway Patrol  
Complete Area Inventory  
456 - Oakhurst

August 31, 2009

Officer Issued Weapons Total: [REDACTED]

Area Issued Weapons

Ser#

Control#

Comments

Ser#

Control#

Comments

Issued to Area/Division: [REDACTED]

Ser#

Control#

Comments

Ser#

Control#

Comments

Department of California Highway Patrol  
Complete Area Inventory  
456 - Oakhurst

August 31, 2009

☒ Issued to Area/Division

Ser#

Control#

Comments

[REDACTED]

YES

[REDACTED]

[REDACTED]

Issued to Area/Division:

[REDACTED]

☒ Issued to Area/Division

Ser#

Control#

Comments

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Issued to Area/Division:

[REDACTED]

☒ Issued to Area/Division

Ser#

Control#

Comments

[REDACTED]

[REDACTED]

Issued to Area/Division:

[REDACTED]

Area Issued Weapons Total:

Area Grand Total:

[REDACTED]